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EXHIBIT C

Sample Dispatch

VIA : Air Pouch  
TO : (Field Component)  
FROM : Agency Component  
SUBJECT: General - Administrative  
Specific - Credit Union Audit

1. Transmitted under separate cover are Credit Union confirmation cards to be passed to employees at your installation. These confirmation cards are part of an audit of the Credit Union being conducted by Headquarters. This audit is a protective measure designed to safeguard members' deposits.

2. Upon receipt of these cards at the installation they should be passed to the employee named. No reply need be made by the employee unless the balance shown is questioned. The card instructs the employee to report any difference to the Audit Staff, Attention: Supervisory Committee, Headquarters, by the use of official mail channels only.

3. If the employee is temporarily away from the installation or is on leave and expected to return, the card should be retained with other personal documents and given to him upon his return.

4. Cards to personnel not in your area or which cannot be delivered should be returned to Audit Staff, Attention: Supervisory Committee, Headquarters, giving the reason for non-delivery on the card using official mail channels only.

5. Should it be necessary to correspond or transmit these cards to another base or to Headquarters, identification by passbook number only is necessary. Reference to the name of the member need not be made.

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